

Tracks in the Sandtray Training Centre

Workshop Registration Form



Workshop Name	TICK				
Personal Enrichment					
Sandtray Weekend					
Voice Dialogue Workshop					
Bonding Patterns: Part 1		Part 2		Part 3	

W/Shop Date:-

Times:- **9 a.m. to 5 p.m.**

Location:-

Name:-

Address:-

Post Code:-

Phone No: Wk:

Hm:

Email Address:-

Name for Certificate (Please Print):-

Please (X) in the appropriate square for each section

Gender:-

<input type="checkbox"/>	Female	<input type="checkbox"/>	Male
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Sector:-

<input type="checkbox"/>	Personal	<input type="checkbox"/>	Health	<input type="checkbox"/>	Youth
<input type="checkbox"/>	Police/Corrections	<input type="checkbox"/>	Indigenous	<input type="checkbox"/>	Aged
<input type="checkbox"/>	Women's	<input type="checkbox"/>	Accommodation	<input type="checkbox"/>	Disability
<input type="checkbox"/>	Counselling	<input type="checkbox"/>	Community	<input type="checkbox"/>	Employment
<input type="checkbox"/>	Defence	<input type="checkbox"/>	Education	<input type="checkbox"/>	Other:

Interested in other W/shop: Yes No Permission to email: Yes No

Registrations to the Fax (02) 6332 4139 or Email:- sandplaytracks@hotmail.com

NOTE: Registration must be received 2 weeks prior to the workshop date.

If your workplace is paying for your workshop/training, please forward a copy of the purchase order with your registration form, ABN Invoice will be supplied containing payment details. For those who are paying for themselves a deposit of \$100.00 will secure your place in the workshop. Workshop limited to 6-8 persons only.

Deposit encl: _\$

(Receipt Required)

Purchase .Order No: _____

OFFICE USE ONLY.	Name Tag:-	<input type="radio"/>	Handout Booklet	-	<input type="radio"/>
	Certificate of Attendance	<input type="radio"/>	Cert. Number:-.....		<input type="radio"/>
	Ongoing support/ training	<input type="radio"/>	Supervision		<input type="radio"/>

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Workshop - Payments.

To clarify any questions you have about payment for workshops.
The following applies:-

1. If your organization is paying, then a purchase order will need to be supplied, along with your registration form – I will issue an ABN Tax Invoice to your organization for payment.
2. If you are paying for yourself, there are a number of options available:-
 - You can forward the required deposit \$100 (by Cheque or money order- make payable to [Judith P Blundell](#)) along with your registration form to the address below. The balance will be collected on the first morning of the workshop. You will be issued with an interim receipt for your deposit and a tax invoice once you have paid the balance.
 - You can pay the full amount (by cheque or money order) along with your registration form to the address below. A receipt and Tax Invoice will be issued to you.
 - You can deposit either the deposit amount of \$100 or the full payment into my **ANZ Bank account:- Details supplied at the point of registration or Invoicing.**

It is important for you to identify the money deposited so could you, **please** forward a copy of the deposit form along with your registration form, thanks.

A receipt and Tax Invoice will be issued.

- **NOTE:** I do not have **Credit Card** or **EFT** facilities.
- **Cancellation Note:** If a participant needs to cancel workshop attendance, a \$50 fee will be retained, providing the cancellation notice is prior to the two (2) weeks before the workshop. Cancellation 13 days or less, your deposit will be forfeited, unless there is a waiting list or a replacement participant.
- **If I need to cancel a workshop it will be because we have insufficient numbers to make the workshop viable. Deposits will then be refunded or held (depending on participant's requirements) and new dates set for the workshop.**

If you have any further questions please phone Judy Blundell on the mobile 0411 817 151 and we can sort it out.

Please remember closing date for registrations, as your deposit/purchase order number procures your place in the workshop.

Contact Details :- Address:- Bathurst NSW 2795
Phone/Fax :- (02) 6332 4139
Mobile 0411 81 71 51
Email:- sandplaytracks@hotmail.com